

BC Cetacean Sightings Network Team Sightings Portal Application

The BC Cetacean Sightings Network (BCCSN), an initiative of the Ocean Wise Conservation Association, has developed a Team Sightings Portal tool that allows organizations or businesses to easily access the data submitted by their employees, volunteers or data contributors via the BCCSN's WhaleReport app. Reports are available on the Team Sightings Portal as soon as they are submitted and can be viewed by Team Administrators on a map or downloaded. To request a Team Sightings Portal, please fill in the application below.

Organization requesting a Team Sightings Portal:

Name:
Address:

Team Sightings Portal name:

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Team Administrator(s) (maximum two):

Name:	Name:
Title/Position:	Title/Position:
Email:	Email:
Phone:	Phone:

Please explain your need for a Team Sightings Portal and how it will be used*:

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** Please note, to reduce disturbance to cetacean species-at-risk, sightings information obtained via the Team Sightings Portal should not be shared publicly in real time.*

Are there planned communications or publication of Team sightings reports? (e.g. posting of reports on organization or business's social media, summary of your Team's sightings in a quarterly newsletter, scientific reports or papers). Please describe:

Conditions of Use for the Team Sightings Portals:

- Only Team Administrators have login capabilities to view the Team Sightings Portal. It is up to Team Administrators to share team sightings data among the Team Members, as they will not each have individual logins.
- Team Administrators are not to share login information with others.
- It is the responsibility of Team Administrators to keep the Team list up to date and to alert the BCCSN if Team Members leave or should be added. Team Members can also contact the BCCSN to be removed from a team at their request.
- All Team Members must review this application to understand how their contributed data will be used and communicated and sign the attached consent form to become part of the Team.
- Team Administrators must communicate any changes in the use of the data to Team Members and the BCCSN in advance of making the changes. The BCCSN is not responsible for notifying Team Members of changes in data use. If new Team Members are added after the intended use has changed, this document must be updated for new members to review.
- Team Members may only be members of one Team Sightings Portal at a time.
- To reduce disturbance to cetacean species-at-risk, sightings information obtained via the Portal should not be shared publicly in real time.
- Team Sightings Portal access will be reviewed annually by the BCCSN.
- The BCCSN reserves the right at its sole discretion to close Team Sightings Portals at any time if the Portal is being used inappropriately by Team Administrators.

Administrator Name	Signature	Date
1.		
2.		